

**Summary Expenses for Airfare, Local transportation, Taxi fees and others of
16 MBDS Participants on One Health Workshop
in Bangkok, 10 - 12 Nov 2014**

No.	Item	Amount
1	Reimbursement	7,258.6 USD ⇒ 7,259 USD
	- Rountrip Airfare (International and Domestic)	5,557.6 USD
	- Local transportation (Home Country)	518 USD
	- Local transportation (In Bangkok)	650 USD
	- Thai Visa Fees	31 USD
	- Domestic Airfare	452 USD
	- Intercity Highway Bus Fees	50 USD
2	Accommodation - 15 Single rooms (from hotel quotation)	12,580 USD
	- 12 Single Room X 4 nights	10,593 USD
	- 3 Single Room X 3 Nights	1,987 USD
3	Meeting Package (from hotel quotation)	3,024 USD
	16 Participants for 3 days	3,204 USD
4	Dinner for 3 Evenings	1,763 USD
	- 10 Nov 2014 (16 Participants)	600 USD
	- 11 Nov 2014 (16 Participants)	600 USD
	- 12 Nov 2014 (15 Participants)	563 USD
5	Bank Charge (Estimate)	200 USD
	Support from CORDS for MBDS Participants	24,826 USD
6	Preparation (Mid of August to 8 Nov 2014)	
	- Communication with MBDS Myanmar	MBDS Office Resources
	- Prepare and request quotation from diferent hotel	MBDS Office Resources
	- Local and internation call to member countries for participants nomination	MBDS Office Resources
	- Provide and communicate transportation /logistic information	MBDS Office Resources
	- Print, copy and filing for workshop documents	MBDS Office Resources
7	Assisting (9 Nov to 13 Nov 2014)	
	- Collecting original receipts from MBDS participants	MBDS Office Resources
	- Assist in participants registration	MBDS Office Resources
	- Compile all original receipts for reimbursement	MBDS Office Resources
	- Assist in daily disbursement for participants dinner expense	MBDS Office Resources

Preparation and Assisting of MBDS staffs time are supported by MBDS Office and Expenses for communication, printing and copying are paid by MBDS Office